

ADMH Nurse Delegation Program

"NDP MAC Training Curriculum Changes 2013: Summary For Administrators"

Implementation Of Major Changes in the MAC Training Curriculum and NDP Certification Requirements Scheduled For October 1:

Significant changes in the ADMH MAC Training Curriculum will be implemented **October 1, 2013**. These changes apply to **all NDP certified ADMH community providers**; all MI, DD, SA certified residential and day rehabilitation providers who participate in the nurse delegation program.

- **MAC 1 Training Is Now ONLINE:** The MAC 1 Training Curriculum ("classroom training") may now be accessed on the ADMH e-learning website. The training consists of 6 e-learning modules that must be completed and the corresponding test for each module passed successfully before MAC 1 training is complete. (see "Instructions For Obtaining MAC 1 Curriculum On CEQuick" on [NDP Administrators Webpage](#))
- **Responsibility Of Agency/Program Administration To Provide Online Access For MAC I Training:** It is the responsibility of the administrator(s) at NDP Certified agencies/programs to ensure that prospective MAC Workers have access to the online MAC 1 Training Curriculum. (see "Essential Learning Tech Recommendations For MAC 1 Training Module" on [NDP Administrators Webpage](#))
- **MAC 2 Instruction By MAS Nurses Will Continue:** The MAC 2 Training Curriculum ("hands on" training) will continue to be delivered by Medication Assistance Supervising (MAS) nurses. (See Updated MAS Training Manual on [NDP Nurses Webpage](#))
- **MAS Nurses Must Attend Mandatory Training Update:** MAS Nurses must attend a mandatory training update that covers the changes in the MAC Training Curriculum and as well as the new certification requirements associated with the changes. (See scheduled dates and times for mandatory training update on the [NDP Nurses Webpage](#))
- **MAC 1 Training Curriculum Must Be Completed By Prospective MAC Workers Before Starting MAC 2 Training:** It is the responsibility of the agency/program administrator to ensure that each

prospective MAC Worker has successfully completed MAC 1 training (as evidenced by a certificate of successful completion), prior to proceeding on to MAC 2 training.

- **Integrity and Security Of Online MAC Training Must Be Maintained:** It is the responsibility of the agency/program administrator to ensure that the integrity and security of the MAC 1 Online Training Curriculum is maintained by:
 - **Restricting access to the MAC 1 Online Training Curriculum within the agency to only those who are required to take and pass the test**
 - **Having the prospective MAC Worker complete the course in an environment where they can be easily observed and monitored by responsible agency staff**
 - **Ensuring that prospective MAC Workers do not use "substitutes" (i.e., stand-ins) to take the course and/or tests in their place**
 - **Not permitting or allowing prospective MAC Workers to copy or record course content or test questions**
- **Minimum Training Requirements For Completion Of MAC 2 Certification Have Changed:** Minimum training requirements for MAC 2 have been reduced from 12 hours to 8 hours of total instruction.
- **MAC Training Meets Broader Range Of Certification Requirements:** The MAC Training Curriculum (MAC 1 and MAC 2) now includes all elements required to meet ADMH standards related to employee training for First Aid, Infection Control, Seizure Precautions, and Vital Signs.
- **MAC Supervision Requirements Have Changed:** MAS Nurse supervision of MAC Workers must occur annually and AS NEEDED, rather than every 6 months.
- **MAC Re-Certification Requirements Have Changed:** MAC Re-Certification Must Occur Every 2 Years, rather than annually.
- **Agency Administrators Must Review Changes and Return Certification Form:** Administrators for each agency/program that participates in the NDP must carefully "NDP MAC Training Curriculum Changes 2013: Summary For Administrators". After reviewing the changes noted above, please print off the statement at the end of this document that certifies that you have read and understand the

changes being implemented in the MAC Training Curriculum and NDP Certification Requirements. Then sign and date the statement and mail the original to the ADMH NDP Office **by September 30, 2013.**

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See the [NDP Webpage](#) for the NDP Office Mailing address phone number. For questions related to this document, the impending changes in the NDP program, or any general questions related to administration of the NDP at your agency/program please email NDPAdminQuestions@mh.alabama.gov

Summary Tables Comparing Old and New MAC Curriculum and NDP Certification Requirements for MAC Workers

OLD Curriculum	NEW Curriculum
MAC I – 12 Hours	MAC 1 – 6 Computer Modules (Estimated 4-5 hours to complete)
MAC II – 12 Hours	MAC 2 – 8 Hours (Minimum)
Direct Supervision By MAS Nurse Every 6 Months and AS NEEDED	Direct Supervision By MAS Nurse Every 12 Months and AS NEEDED

ADMH Nurse Delegation Program

Certification Of Review Of Changes In The Nurse Delegation Program For Agency/Program Administrators

I _____(printed name), administrator responsible for the operation of the Nurse Delegation Program at _____ (agency/program name), certify that I have read and understand the document "NDP MAC Training Curriculum Changes 2013: Summary For Administrators".

_____ (signature)

_____ (printed name)

_____ (date)

Mail Signed and Dated Form To:

Nurse Delegation Program

Alabama Department Of Mental Health

Post Office Box 301410

Montgomery, Alabama 36130-1410